



Organisation of Nordic Federation of General Practice /ApS

The Nordic colleges of general practitioners decided at their meeting in Copenhagen 23 April 2004 that a proposal for a new organisation of SJPHC/ApS, which should include collaboration between the Nordic congresses (NKAM) and SJPHC within the framework of SJPHC/ApS, should be drafted. This was finally accepted at the general meeting on 16 April 2005.

Consequently, the amendments of SJPHC/ApS were changed and also the name of the ApS to *Nordic Federation of General Practice /ApS (abbreviation: NFGP/ApS)*.

Objective

To create an organisation who through a collaboration between the five Nordic colleges of general practitioners ensures that Nordic general practice/family medicine has high international professional standards based on the accomplishment of common Nordic tasks and through exchange of experience and knowledge, which will support the individual colleges of general practitioners' national work.

Organisationwise this will be possible through a collaboration between the Scandinavian Journal of Primary Health Care (SJPHC) and the Nordic congresses on general practice (NKAM) within the framework of the jointly owned NFGP/ApS.

The collaboration should specifically:

- Ensure that the congresses and SJPHC have high mutual Nordic professional standards and profile, in accordance with the policy of the Nordic Colleges.
- Establish a professionally profitable/fruitful collaboration between SJPHC and the Nordic congresses and Colleges.
- SJPHC sends out together with the Journal the first invitation to the congress. NKAM will have free advertising in the Journal.
- Build up a logistic experience of Nordic congresses, which can be passed on.
- Strengthen the colleges' joint responsibility for the running of SJPHC and the organisation of and participation in the Nordic congresses.
- Economic advantages for both SJPHC and the Nordic congresses.
- Common guidelines regarding sponsorship of the congresses.

Economic conditions

The national colleges have full responsibility for and complete influence on the economics of the congresses.

The federation will neither guarantee financially for the congresses nor have any claim in the potential profit. Consequently, the congresses and the journal will be financially independent activities.

The organisation of NFGP/ApS includes that a certain amount of the congress fee for the Nordic congresses should be allocated to NFGP/ApS. This is meant to cover administration activities and the cost for the participation of five members in the congress committee (please refer to organisation map) in the annual meeting of the federation.

The board of the federation will decide on the size of the fee at their annual meeting as part of the budget preparation for the following year. The colleges have thereby full influence on the size of the money transfer from the congress to the federation.

The economy of SJPHC is unaltered, without risk of being "hazarded" in a financial involvement in NKAM.

There should be a collaboration with the research environments about the congresses, so these should be involved.

The frequency of the congresses must be planned in consideration of congresses within the framework of WONCA.

Current terms

Nordic congresses in general practice (NKAM)

The responsibility and the economy for NKAM lie with the organising country alone, both the arrangement with regard to timing, venue and content is most often in a cooperation between the Nordic colleges.

Since 1979 13 Nordic congresses have been held. They normally take place every second or third year. Next Nordic congress will be held in Stockholm 2005.

The congress language has so far been Nordic, but lately also with sessions in English.

The Nordic colleges of general practitioners take it in turns to be in charge of organising the congresses and for the financial side.

The aim is to secure a platform for Nordic research in general practice, but in recent years education, postgraduate training and quality development have increasingly put their stamp on/characterised these congresses, just as they have become a meeting venue for various interest groups.

With an increasing number of international congresses in general practice, of which WONCA Europe alone holds at least one international congress, there is considerable competition both with regard to the scientific programme and the economy. This has therefore resulted in an increasing financial risk for the individual Nordic college in arranging these.

Scandinavian Journal of Primary Health Care (SJPHC)

SJPHC is owned by the Nordic colleges jointly through the former partnership SJPHC/ApS now NFGP/ApS. The objective is hereby to ensure that Nordic researchers in general practice have the possibility of publishing in an indexed Nordic scientific journal.

SJPHC is published exclusively in English.

SJPHC is financed through a collective membership in the Nordic colleges. There is a minor revenue through subscriptions from institutes and from advertising.

The subscription expenses are a considerable strain on the colleges' budgets, which increases the risk of the individual colleges being forced to cancel the collective subscription, whereby the financial foundation would disappear.

Nordic Federation of General practice /ApS (NFGP)

In the objects clause for NFGP/ApS is stated:

§ 2 The Company's objective Article 1

The Company's objective is to work to promote general practitioners' role in primary health care in the 5 Nordic countries, Sweden, Norway, Finland, Iceland and Denmark.

Article 2

The Company shall primarily ensure the publication of the scientific journal Scandinavian Journal of Primary Health Care.

Article 3

The Company shall in addition be in charge of holding Nordic congresses on general practice.

Article 4

The Company can to further the objective – after Board of Executive decision/agreement - initiate other activities, e.g. publishing of other journals, books and periodicals/publications, undertaking training courses, holding congresses etc.

Proposal for future organisation of NFGP/ApS

Objective

The Company's objective is to work to enhance general practitioners' role in primary health care in the 5 Nordic countries, Sweden, Norway, Finland, Iceland and Denmark.

The Company must guarantee the publication of the scientific journal, Scandinavian Journal of Primary Health Care.

The Company must procure/disseminate the holding of Nordic congresses on general practice.

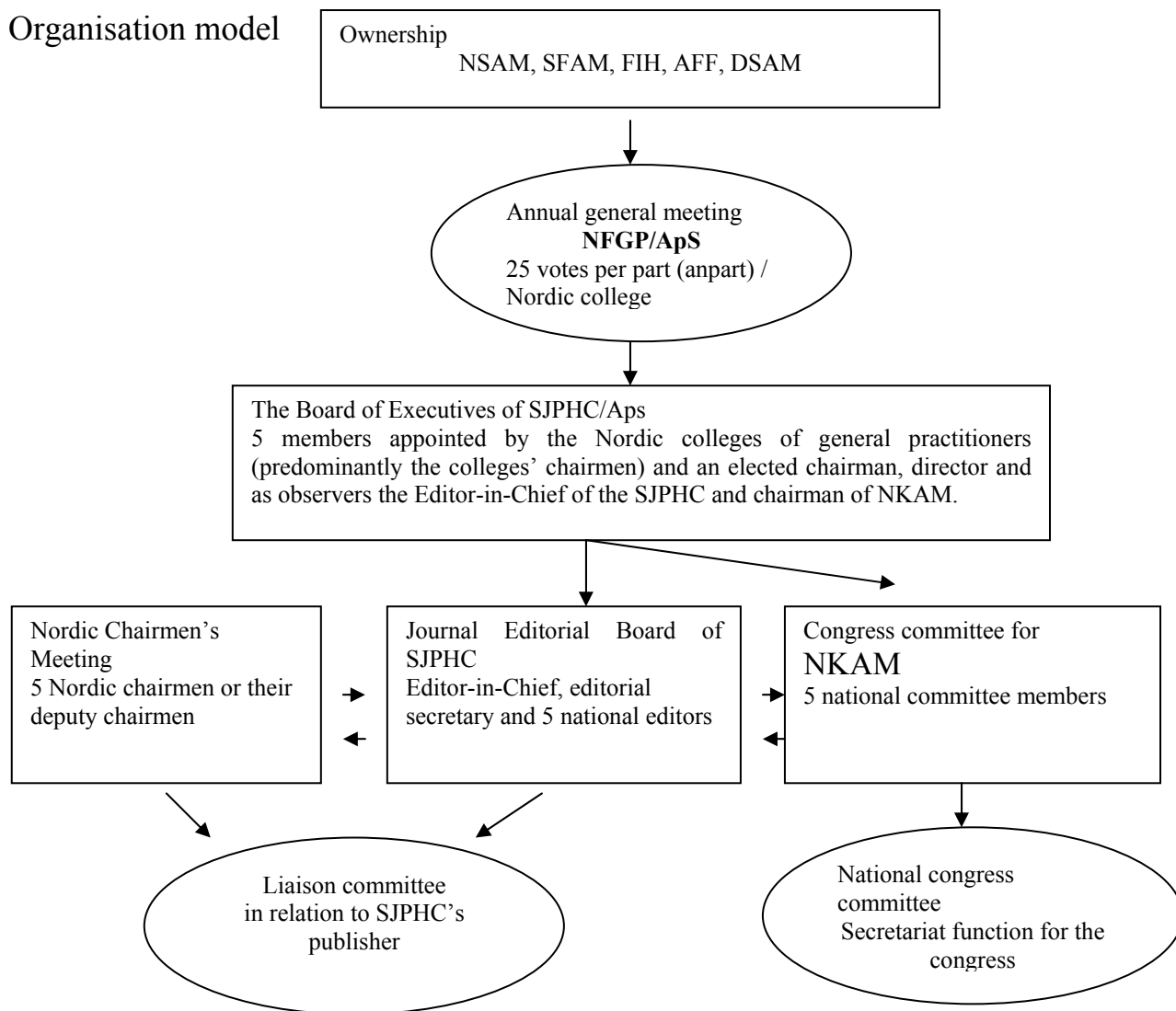
The Company may in order to further the objective initiate other activities, e.g. publishing of other journals, books and periodicals/publications, undertaking training courses, holding other congresses etc.

Name

Nordic Federation of General Practice/ApS

NFGP /ApS

Organisation model



Terms of reference – tasks and competencies

Description of members, tasks and competencies as well as economy for:

Ownership

Members

Owners of the Nordic colleges of general practitioners (NSAM, SFAM, FIH, AFF, DSAM), who each own 25 parts (anparter) of DKK 1000.

Tasks

- to appoint board of executives, who generally should be the chairmen of Nordic colleges in question
- to approve national editors for the SJPHC
- to appoint national members of the NKAM steering committee and chairman.

Economics

The colleges pay for a collective subscription for their members.

Royalty from the Publisher.

The colleges are financially liable for the running of NFGP/ApS. Grants for running expenses, if any, are calculated proportionally based on the number of members of the individual college.

Board of Executives of NFGP/ApS

Members

The chairmen of the five Nordic colleges or their deputy chairmen .

Tasks

A protocol for NKAM must be drawn up.

Maintain the board functions for NFGP/ApS, including 2 board meetings and 1 annual general meeting.

NFGP/ApS has an academic director attached.

Determine congress fee, if any, to NFGP/ApS to cover the expenses of administration of NKAM (requires unanimous approval of the boards of the colleges).

Ensure that the colleges become obligated to – in turns – to publish in the Journal what activities are going on in the individual countries. This should be done in cooperation with the national editors.

Economics

Income in the form of royalty from SJPHC/collective subscription and a congress fee.

Travel and meeting expenses in connection with board meetings to be paid/reimbursed by NFGP/ApS.

Expenses to chairman, secretary or others in connection with tasks requested by the Board shall be paid by NFGP/ApS.

Nordic Chairmen's Meeting

Members

The chairmen of the five Nordic colleges or their deputies.

Tasks

At the annual meeting in SJPHC to discuss matters of mutual interest, including WONCA and other international organisations.

Economics

Meeting expenses to be paid by NFGP/ApS

Editorial Board of SJPHC

Members

Editor-in-Chief, editorial secretary and national editors.

Tasks

Editing and development of SJPHC in cooperation with the Publisher.

Ensure that the congresses and SJPHC have high common Nordic professional standards and profile.

To establish a professionally fruitful collaboration between SJPHC and the Nordic congresses.

Economics

The Editor-in-Chief receives an annual remuneration. The editorial secretary is a paid employee financed by NFGP/ApS.

National editors do not receive a salary from NFGP/ApS.

Steering committee for NKAM

Members

5 national members appointed by the national colleges. A chairman is appointed among the members.

Tasks

Support with proposals and ideas for the Nordic congresses.

Encourage and work for a high participation number in the individual Nordic countries.

Obtain a logistic experience of Nordic congresses to be passed on to the congress host.

Strengthen the colleges' joint responsibility for the running of SJPHC and the organisation of and participation in Nordic congresses.

Common guidelines for sponsorship of the congresses.

Ensure that the congresses and SJPHC have high common Nordic professional standards and profile.

Establish a professionally fruitful collaboration between SJPHC and Nordic congresses.

Economics

Travel and meeting expenses for the national members in connection with the annual general meeting in NFGP/ApS is to be paid by NFGP/ApS.

The national members are unsalaried.

National congress committee

Members, Tasks and Economics

To be determined by the national college holding the congress, but taking joint decisions into consideration.

General meeting

Participants

Everybody participating in the annual meeting of NFGP/ApS (see the above).

Tasks

Is the ultimate decision-making authority for NFGP/ApS

Economics

Meeting expenses to be paid by NFGP/ApS

Liaison committee concerning SJPHC

Members

Board of Executives of NFGP/ApS, the SJPHC Editorial Group and 2-3 representatives from the Publisher.

Tasks

Please refer to the Collaboration Agreement.

The liaison committee convenes in connection with the annual meeting of NFGP/ApS.

For meetings other than the annual meeting the Board of Executives and the Editorial Group each appoint 1-2 representatives.

Economics

Meeting expenses in connection with the ordinary general meeting will be paid by NFGP/ApS.

The Publisher, however, pays their own representatives' expenses.

Travel and meeting expenses in connection with meetings other than the annual general meeting will be paid by NFGP/ApS, as far as its own members are concerned.